

HOLY NAME STEERING GROUP TO ST. MARGARET'S PPC

Minutes of the meeting held on Wednesday 17 January 2024 at 7.00pm

Present:

Tim Hall (Chair)
Mike Glancy (Secretary)

Tom Canning Barbara Whitlock Ian McDonald Stephen Wilson (Treasurer)
Elizabeth O'Neill Catherine Pearce Marie Glancy Gerard Crielly

Item	Action
1. <u>Welcome</u> Those present were welcomed by the chair and, in particular, a very warm greeting was extended to Mrs Donna Mulholland (newly appointed headteacher of HN school). Mike opened the meeting with a prayer.	
2. <u>Apologies</u> Cath Cox, Father Syriac.	
3. <u>Minute of previous meeting</u> Approved.	
4. <u>Matters arising and Correspondence</u> <ul style="list-style-type: none">The chair had received two cheques from Cath Cox for the SSVP and the church - the chair, on behalf of the group, expressed his appreciation.	
5. <u>Safeguarding update</u> <ul style="list-style-type: none">Ian progressing the procedures to become our safeguarding co-ordinator, obtaining references etc. The paperwork is now with Gillis. There is an online course on 15th February 2024 which, assuming the paperwork is processed, Ian will be able to take part in.	Ian
6. <u>Synodal developments</u> <ul style="list-style-type: none">The chair said all groups - Faith Formation/Outreach/Liturgy - progressing well with action plans now in place. The minutes of all groups are now on the website for information.The group thought the inputs to the services in Advent from the St Columba's senior pupils was a worthwhile initiative and, hopefully, would encourage closer school/church involvement.Marie informed the group there is another Voice of the Laity meeting after Sunday Mass on 25th February in Holy Name. Marie to publicise and promote.The chair asked the group to consider volunteering to represent HN on the outreach group. Marie to ask the members of the local SSVP conference to consider being on the only group where HN does not have representation yet.	Marie Marie

7. **Financial Update**

- Stephen distributed an income and expenditure spreadsheet for the year ending 31 Dec 2023. It will be finalised completely later this month. There is roughly an £8000 surplus for the year taking into account the £25000 paid in a lump sum earlier in the year. To avoid this in the future there is a direct debit set up for £750 per month payable to St Margaret's for our share of the expenses.
- Father Syriac to complete necessary permissions transferring our loan to the archdiocese to a better interest account - 1.2% is low in the current savings market. Father Syriac
- St Margaret's has been selected to be independently audited so the Finance Committee will meet soon.

8. **Church Repairs**

- Tim and Tom to get quotes for the installation of a disabled toilet - McCallum Builders is one possibility. Tim
Tom
- Damp patch above the organ to be painted - Tom/Mike/Gerry to organise. Tom
Mike
Gerry

Volunteer Fair

9. • The date of Sunday 10th March was suggested for the Steering Group to hold an information "drop in". Tim to check with Linda Ferrari whether the teas n coffees are on that Sunday. A future agenda item to discuss arrangements. Tim
Mike

Fun Night Proposal

10. • The group were in favour of another Fun Night around St Patrick's Day with an Irish theme. Mike
- Mike/Pietro/Colin to co-ordinate arrangements. Pietro
 - Catherine agreed to help with the catering. Catherine

Holy Name Primary update

11. • Mrs Donna Mulholland outlined some of her ideas to progress the school bearing in mind this was only her second week in post:
- Her top priority is to increase the school roll. There are only two P7's moving on in the Summer so there is a good chance enrolment this month will result in numbers increasing.
 - She is keen to promote closer links with the church by organising more Masses for the children to take part in and indeed to hold more Masses/services in the school oratory.
 - She envisages continuing coffee afternoons in school to which parishioners will be invited as well as other community events.
 - She said she has been allocated money from the Archdiocese for RE resources which she intends to spend on missals for the children to encourage full participation in services.
 - Barbara and Catherine offered to take the children down to the church during the week to familiarise them with the building. Date to be arranged. Barbara
Catherine
 - In the longer term she is keen to promote The Pope Francis Faith Award which is designed for P6's and P7's.
 - The chair said the steering group is keen to support the school in any way we can.

- The secretary to ensure Mrs Mulholland is on the distribution list for the steering group minutes. Mike

12. Website

- The website is always looking for items from HN church. The website, as well as the newsletter, are great forums to publicise both church and school events and achievements.

13. AOB

- Marie said the World Day of Prayer is scheduled to take place in Oakley Parish Church on the first of March at 2pm. Note the change of time which is to encourage a better turnout.
- Mel and Barbara are reading and there is a rehearsal on the 23rd February at 2pm in Oakley Parish Church. Ian agreed to accept the candle on behalf of HN as we are hosting in 2025.
- Elizabeth intimated the sad news that Patsy Donald had passed away very recently. May she rest in peace.

Mel
Barbara
Ian

14. Date of next meeting

- Thursday 22nd February 2024 at 7pm in the church.